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| **DATE:** | Friday, July 21, 2017 |
| **TIME:** | 3:30 pm |
| **LOCATION:** | SIM HQ BLK A |

**PROJECT MEETING MINUTES**

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| **MEETING / PROJECT NAME:** | Meeting 2 |
| **MINUTES PREPARED BY:** | Abhi Jay Krishnan |

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| **1. MEETING OBJECTIVE** | | | | | | | | |
| A brain storming session for risk analysis, architecture design, platform and applications needed. | | | | | | | | |
| **2. ATTENDEES PRESENT** | | | | | | | | |
| **NAME** | | **Student ID** | | | **EMAIL** | | **PHONE** | |
| Abhi Jay Krishnan | | 5025448 | | | abhijay.krishnan@gmail.com | | 81638021 | |
| Durrah Afshan | | 5025916 | | | durrahafshan@gmail.com | | 96565187 | |
| Rivaldo Erawan | | 5026374 | | | rivaldo.erawan97@gmail.com | | 96565187 | |
| Kim Heoncheol | | 5026052 | | | effectmix@gmail.com | | 88087415 | |
| **3. AGENDA & NOTES, DECISIONS, ISSUES** | | | | | | | | |
| **NOTES** | | | | |  | |  | |
| Logo design finalized | | | | | | | | |
| Discussed possible risks that may be faced during the project | | | | | | | | |
| Confirmed on using Android platform and android SDK. | | | | | | | | |
| Highest level use cases   * Login * PDF viewer * Encryption and Decryption * Import or archive pdf from local directory * Delete existing files * Move the imported files to a secure directory (ask user if they wish to delete the original document)   + Files in secure folder are encrypted   + SQLite database contain encrypted metadata and user details will be backed up here. * Password recovery based on trusted location and challenge questions. * Persistent location check to make sure that the user is within predefined secure radius. * Further Enhancements:   + Inclusions of more file types and viewers.   + Ability to access same document at multiple locations. | | | | | | | | |
| Decided to make a standalone app after considering other architectures | | | | | | | | |
| Potential market   * Protection of defense related documents by keeping them within the protected promises * Protection of exam papers * Protecting IP (intellectual property) documents * Protecting user’s personal documents * Protecting government documents and keeping them within the country. * Keeping patients related documents within the hospital premises. | | | | | | | | |
| **4. ACTION ITEMS** | | | | | | | | |
| **ACTION** | | | | | **ACTION TO BE TAKEN BY** | | **DATE TO BE ACTIONED BY** | |
| Writeup on currently available software and their comparison. | | | | | Durrah | | Next meeting | |
| Writeup on chosen platform and comparison with other platform | | | | | Kim | | Next meeting | |
| Writeup on project scope, product features and methodologies | | | | | Abhi | | Next meeting | |
| Writeup on product architecture and comparison | | | | | Rivaldo | | Next meeting | |
| **5. NEXT MEETING (if applicable)** | | | | | | | | |
| **DATE** | TBA | | **TIME** | TBA | | **LOCATION** | | TBA |
| **OBJECTIVE** | TBA | | | | | | | |

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| **SUBMITTED BY:** | Abhi Jay Krishnan | **APPROVED BY:** | Durrah Afshan |
|  |  |  | Rivaldo Erawan |
|  |  |  | Kim Heoncheol |